

Academic Skills

on the LEAPS Summer School

Peer Assessment form for the Team Project assessment

This form is to be completed anonymously and as honestly as possible.

Please complete a new form for **every other member** of your project team.

Please enter the full name of the student you are peer assessing on this form:

First Name:

Surname:

Your Student Tutor:

Your Project Team: (e.g. VC)

Reflecting on the quality of contribution of your fellow team member

We would like you to consider the quality of contribution of the above named student in relation to five components within the Team Project. In each case, please select the score that best reflects the quality of their input.

4 = Outstanding

3 = Good

2 = Satisfactory

1 = Weak

0 = Did not contribute to this area of activity

Please do not give half marks.

Component		Description	SCORE (0-4)
1.	Contributes to the Team Project	Actively participates, taking on a fair share of the work and completes tasks on time. Gives timely and constructive feedback to team members in an appropriate format.	
2.	Facilitates contributions of others	Encourages all points of view to be considered and acknowledges the contribution of others. Constructively builds on others' contributions and integrates own work with that of others.	
3.	Planning and management	Takes on an appropriate role in the team. Up-to-date on team's goals and reports on progress.	
4.	Fosters an effective team environment	Expresses positivity about the team members and the project. Is supportive and respectful of team members.	
5.	Appropriate and supportive team behaviour	Contributes appropriately to a healthy debate. Displays appropriate, positive behaviours and is neither dominant, submissive or passive aggressive.	

Once completed, please pass this to your student tutor.

Adapted from Britton, E., Simper, N., Leger, A., and Stephenson, J. (2017) 'Assessing teamwork in undergraduate education: a measurement tool to evaluate individual teamwork skills', *Assessment & Evaluation in Higher Education*, 42:3, 378-397.